

**BLACK BOURTON PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING
ON 2ND MARCH 2026 AT 7PM**

Present: Cllrs Andy Lanham (in the chair) Dominic Shaw, Peter Miles.
In attendance: C Street (clerk), District Cllr Alaric Smith, District Cllr Alistair Wray.

27/2026	<u>Apologies for absence:</u> County Cllr Ted Fenton.															
28/2026	<u>Variation of order of business:</u> None															
29/2026	<u>Declaration of interest in items on the agenda:</u> None															
30/2026	<p><u>Reports from County/ District Councillors:</u></p> <p>District Council:</p> <ul style="list-style-type: none"> • Replacement Electric Road Sweepers – WODC agreed to procure one small (3.5t) electric-powered vehicle-mounted road sweeper, to conduct an electric vehicle trial for a larger sweeper. • Investment in Public Conveniences - It was agreed to redesign, renovation and repair various WODC public conveniences, the closest being Bampton Town Hall, and to introduce cashless payment. • Update on the Salt Cross Garden Village Area Action Plan (AAP) • A further meeting has been held with Thames Water (TW) re. sewage - questions of capacity, governance and accountability. • Noted that we do not currently have a Local Plan so we do not have the 5 year land supply for new developments. It is therefore important that Grampian Conditions are enforceable. • Query about lease of Bampton Surgery branch in Carterton and moving premises. <p>County Council: No report.</p>															
31/2026	<u>Meeting minutes</u> of 7 th January 2026 were signed as a true record. There was no meeting held in February 2026.															
32/2026	<u>Matters arising from last minutes:</u> See appended actions list.															
33/2026	<p><u>Public participation:</u></p> <ul style="list-style-type: none"> • Questions for district councillors regarding privatisation of the water industry and ongoing local water issues. 															
34/2026	<u>Planning applications:</u> None															
35/2026	<p><u>Finance and accounts for payment:</u> RESOLVED to make the following payments:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;"><i>HMRC</i></td> <td style="width: 33%;"><i>PAYE Q3</i></td> <td style="width: 33%;"><i>£186.20 PAID</i></td> </tr> <tr> <td><i>St Mary's Church</i></td> <td><i>7th Jan meeting hire</i></td> <td><i>£26 PAID</i></td> </tr> <tr> <td><i>Chris Collett</i></td> <td><i>Works for January</i></td> <td><i>£361.66 PAID</i></td> </tr> <tr> <td><i>Chris Collett</i></td> <td><i>Works for February</i></td> <td><i>£361.66 PAID</i></td> </tr> <tr> <td><i>Chris Collett</i></td> <td><i>Works for March</i></td> <td><i>£361.66</i></td> </tr> </table> <p><u>Debit card payments:</u> None</p>	<i>HMRC</i>	<i>PAYE Q3</i>	<i>£186.20 PAID</i>	<i>St Mary's Church</i>	<i>7th Jan meeting hire</i>	<i>£26 PAID</i>	<i>Chris Collett</i>	<i>Works for January</i>	<i>£361.66 PAID</i>	<i>Chris Collett</i>	<i>Works for February</i>	<i>£361.66 PAID</i>	<i>Chris Collett</i>	<i>Works for March</i>	<i>£361.66</i>
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36/2026	<u>Bank balance:</u> As at 26 th February 2026 the balance is £10,717.37															
37/2026	<u>Budget review:</u> Forecast to the end of year is on track.															
38/2026	<p><u>Highways update:</u></p> <ul style="list-style-type: none"> • Speed sign on the Bampton Road is not working. The original supplier has gone into liquidation so we are looking for other companies to repair this. The company we approached will not repair a third-party device but quoted for a replacement sign of £3000 (without solar panel). We will continue to search for an engineer before considering replacement or removal. • Pothole on Alvescot Station road on the bend. Check if this has been reported on Fix My Street. 															
39/2026	<p><u>Playground/RoSPA report:</u></p> <ul style="list-style-type: none"> • Quote for RoSPA highlighted repairs of £1990 was approved (excluding the replacement of the climbing frame). • Agreed to arrange a walk around to view any issues. • Wood chippings to be spread under climbing frame. 															

40/2026	<u>Green Spaces:</u> <ul style="list-style-type: none"> • Cllr Miles to follow up with Chris Collett as grass cutting season will start again soon.
41/2026	<u>BBVA update:</u> No update.
42/2026	<u>Website & newsletter update:</u> No further updates.
43/2026	<u>Policies & Procedures update:</u> See item 47/2026.
44/2026	<u>Training update:</u> None.
45/2026	<u>Correspondence:</u> <ul style="list-style-type: none"> • Notification from Alvescot Parish Council of Scoping Document to WODC in connection with the eventual intention to apply for permission to develop "West Carterton". Agreed for Cllr Shaw to respond to WODC planning department.
46/2026	<u>Special thanks:</u> None.
47/2026	<u>Model financial regulations & model standing orders:</u> These were agreed and signed.
48/2026	<u>Meeting dates:</u> <ul style="list-style-type: none"> • There will be no parish council meeting in April • 20th May was agreed for "Annual Parish Meeting" followed by the annual parish council meeting. • No meeting to be held in April.
49/2026	<u>Future options for the parish council:</u> We currently have only 3 out of a full council of 5 councillors therefore it is essential for the future of the council that we recruit more councillors. 3 is our quorum and no business can be conducted at a meeting with less than this number of councillors.
50/2026	<u>Any other business - for information only for the next meeting agenda (no decisions to be made):</u> None.

The meeting closed at 8.07pm.

The next parish council meeting is following the "Annual Parish Meeting" at 7pm on Wed 20th May at St Mary's Church.

SIGNED: _____

DATED: _____

Action list:

Letter to EA re flooding has been re-sent. (leave on action list to chase). James Spicer has asked to meet up to view areas of concern. Cllr Miles is awaiting response from J Spicer to arrange date. ON GOING.	PM
Turn speed cameras around. ON GOING.	AL
Quote for tennis court surface cleaning & re-marking for £499 was agreed in principle. Awaiting spring weather. ON GOING.	DS
Cut back poplar & blackthorn on Station/Alvescot Rd - awaiting date from Chris Collett to cut them back. ON GOING.	AL/PM
Fit footpath signs to posts when councillor availability and ground conditions allow. ON GOING.	AL/PM
Filing – Cllr Shaw has picked up the filing from the previous clerk. Papers to be reviewed in the warmer weather. ON GOING.	DS
Footbridge off school lane/Bampton Road needs metal safety covers to prevent slipping. Report on Fix My Street. ON GOING	AC
Request help with funds from BBVA. They have agreed to pay for half the lease and half the tree chopping down. Request money after we have received the invoices. DS to chase this up.	AL/DS
Ask for details for defibrillator telephone call-round from Cllr Middleton at Clanfield Parish Council. Cllr Shaw to meet with Cllr Middleton. On going.	DS

Replace dead tree on Burford Road. On going.	AL
Speed sign is not working – get quote for repair.	AL
Check Assertion 10 requirements for website with provider.	Clerk
Quote for dry stone wall repair round the community orchard.	DS
Pothole on Alvescot Station road on the bend. Check if this has been report on Fix My Street and report.	PM
Playpark – arrange walk around to view any issues	All