

# BLACK BOURTON PARISH COUNCIL

To members of the Council:

You are hereby summoned to attend the meeting of Black Bourton Parish Council on Wednesday 5<sup>th</sup> November 2025 at 7pm at St Mary's Church, for the purpose of transacting the following business:

Mrs. Cathy Street, Clerk to the Parish Council. Public and Press are welcome to attend.

## AGENDA

1. To note apologies for absence.
2. Variation of order of business.
3. Declaration of interest in items on the agenda.
4. Reports from County/ District Councillors (if in attendance).

## MINUTES

5. To confirm meeting minutes of 1<sup>st</sup> October 2025 and sign as a true record.
6. To consider any matters arising from last minutes.

## PUBLIC PARTICIPATION

7. A short period will at this stage be made available for members of the public to ask questions or submit comments about local matters relating to the agenda.

## PLANNING

8. To note planning application comments/consider new planning applications:

25/02053/HHD	Construction of an oak framed/clad car port and workshop with ancillary accommodation above	Rosemary Cottage Mill Lane
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## FINANCE

9. To agree payments in accordance with the budget:

Cathy Street	Reclaim for 2 x poppy wreaths	£40 PAID
Sevenside Defibs	Defibrillator pads	£73.80 PAID
HMRC	PAYE July-Sept 25	£176.60 PAID
Cathy Street	Pay Oct 25	£283.16
St Mary's Church	Invoice from July paid by Barclays cheque but never cashed – repay from Unity.	£14
St Mary's Church	Church hire for defib course	£26

10. To agree budget and precept request for 26-27

## REGULAR ITEMS/REPORTS

11. To receive highways update and consider resolution requests, if any.
12. To receive playground report and consider resolution requests, if any.
13. To receive update on green spaces and consider resolution requests, if any.
14. To receive BBVA update and consider resolution requests, if any.
15. To discuss website update/newsletter and consider resolution requests, if any.
16. To discuss policies and procedures and consider resolution requests, if any.
17. To discuss training and consider resolution requests, if any.
18. To agree parish council newsletter content (sent out last Fri of month).
19. To consider any correspondence received and consider resolution requests, if any.
20. To report on essential village matters (for info only).
21. To give special thanks.

## NEW ITEMS

22. To sign direct debit mandate for Scribe accounting package (previously agreed but never signed)