

# BLACK BOURTON PARISH COUNCIL

To members of the Council:

You are hereby summoned to attend the meeting of Black Bourton Parish Council on Wednesday 1<sup>st</sup> October 2025 at 7pm at St Mary's Church, for the purpose of transacting the following business:

Mrs. Cathy Street, Clerk to the Parish Council. Public and Press are welcome to attend.

## AGENDA

1. To note apologies for absence.
2. Variation of order of business.
3. Declaration of interest in items on the agenda.
4. Reports from County/ District Councillors (if in attendance).

## MINUTES

5. To confirm meeting minutes of 3<sup>rd</sup> September 2025 and sign as a true record.
6. To consider any matters arising from last minutes – see actions list.

## PUBLIC PARTICIPATION

7. A short period will at this stage be made available for members of the public to ask questions or submit comments about local matters relating to the agenda.

## PLANNING

8. To note planning application comments/consider new planning applications:

<i>25/02069/HHD (deadline 29/9)</i>	<i>Erection of front porch extension with associated internal alterations and construction of a replacement detached garaging.</i>	<i>Fernlea Burford Road</i>
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## FINANCE

9. To agree payments in accordance with the budget:

<i>St Mary's Church</i>	<i>Church hire 3<sup>rd</sup> Sept 25</i>	<i>£14</i>
<i>WODC</i>	<i>Emptying bins 1/10/25-31/03/26</i>	<i>£261.14</i>
<i>Severnside Defibs &amp; Training</i>	<i>Defibrillator familiarisation course</i>	<i>£390 PAID</i>

10. Quarter Two 25-26 budget review.

## REGULAR ITEMS/REPORTS

11. To receive highways update and consider resolution requests, if any.
12. To receive playground report and consider resolution requests, if any.
13. To receive update on green spaces and consider resolution requests, if any.
  - a. Willow tree branch quote of £375
14. To receive BBVA update and consider resolution requests, if any.
15. To discuss website update/newsletter and consider resolution requests, if any.
16. To discuss policies and procedures and consider resolution requests, if any.
  - a. Review and adopt IT Policy
  - b. To adopt Biodiversity Policy
  - c. To adopt updated version of model Standing Orders
  - d. To adopt updated version of model Financial Regulations
17. To discuss training and consider resolution requests, if any.
18. To agree parish council newsletter content (sent out last Fri of month).
19. To consider any correspondence received and consider resolution requests, if any.
20. To report on essential village matters (for info only).
21. To give special thanks.

## NEW ITEMS

22. Final arrangements for defibrillator familiarisation session.